



## Job offer – Project Manager

### Role description

- Ensures that all Sixense and OSHA safety regulations are met and enforced; bottom line responsibility for safety.
- Negotiates contracts and oversees subcontractor and large supplier procurement.
- Oversees all aspects of a project in accordance with the Sixense Project Management Manual and guidelines.
- Responsible for designs, submittals, material ordering, pre-job planning and scheduling.
- Creates and reviews job cost report, re-budgets, and cash flows.
- Client interaction and correspondence.
- A/R collection
- Responsible for the coordination, review and submittal of project change orders, extra work orders, and back charge documentation.
- Responsible for the analysis, development and submittal of claims, including coordinating with the District Manager and Risk Manager for support and overall strategy.
- Ensures that all Sixense policies are followed (safety, quality, drug testing, travel, etc)

### Education and experience

- Bachelor of Science in Civil Engineering or related degree
- Experience in contract negotiations and review
- Experience on both phases of long term Sixense Projects: Installation and Monitoring

### Technical skills (Required):

- Advanced knowledge (Minimum 3 years) of Instrumentation and Monitoring equipment, techniques, drawings, specifications, surveying, design, or geotechnical work
- Knowledge of Sixense Software and Products
- Knowledge of job costing, bidding and scheduling software



- Understanding of projects risks and ability to make risk assessments
- Proficient with bidding and job costing procedures
- Fully capable to evaluate opportunities and present the aspects of the opportunity to management including issues related to technical risk, engineering requirements, contract, and any additional or faulty information
- Able to meet with clients, create and deliver presentations, and negotiate contracts
- Strong experience with client meetings, screening and evaluating project opportunities, and creation of presentations concerning project work

### **Maturity and attitude:**

- Converse effectively using both verbal and written communication.
- Make decisions and assume accountability
- Concentrate on tasks
- Demonstrate ability to manage stress and emotions as related to the workplace
- Attention to detail
- Identify and resolve conflict
- Assess safety and risk

### **Internal contributions:**

- Lift, carry, pull and push at least 40 pounds
- Travel per the company travel policy, often overnight and away from home

**Please be advised that all interested candidates are REQUIRED to attach a copy of your resume in order to be considered.**

**In an effort to foster a diverse workforce Nicholson Construction encourages applications from minorities, veterans, women and individuals with disabilities. EOE AA M/F/Vet/Disability**

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